



How To: Enrolling for your exams

By the 78th board of the VSV
'Leonardo da Vinci'



Delft, October 12, 2022



1 | Exams

1.1 | Why you need to enroll for every exam

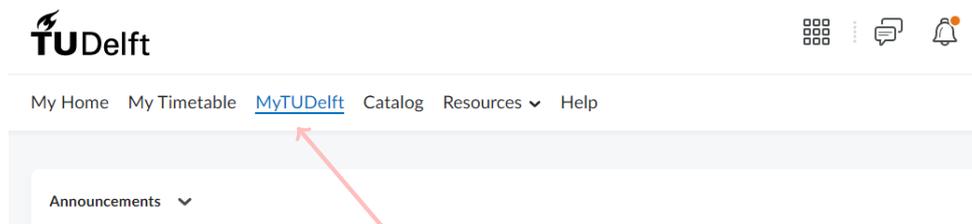
At the TU Delft, it is not the same to be enrolled in a course as it is to be enrolled for an exam. This can be very confusing, this manual explains how you should enroll for your exam.

Some people enroll in the course on Brightspace, eventhough they passed the exam already. This happens because some previous course material is necessary for later courses. Therefore, they want to know who is actually showing up to take the exam. Which makes it necessary to sign up for the exam, otherwise you entry is denied and you lose 30 minutes of precious exam time.

1.1.1 | Setp by step guide

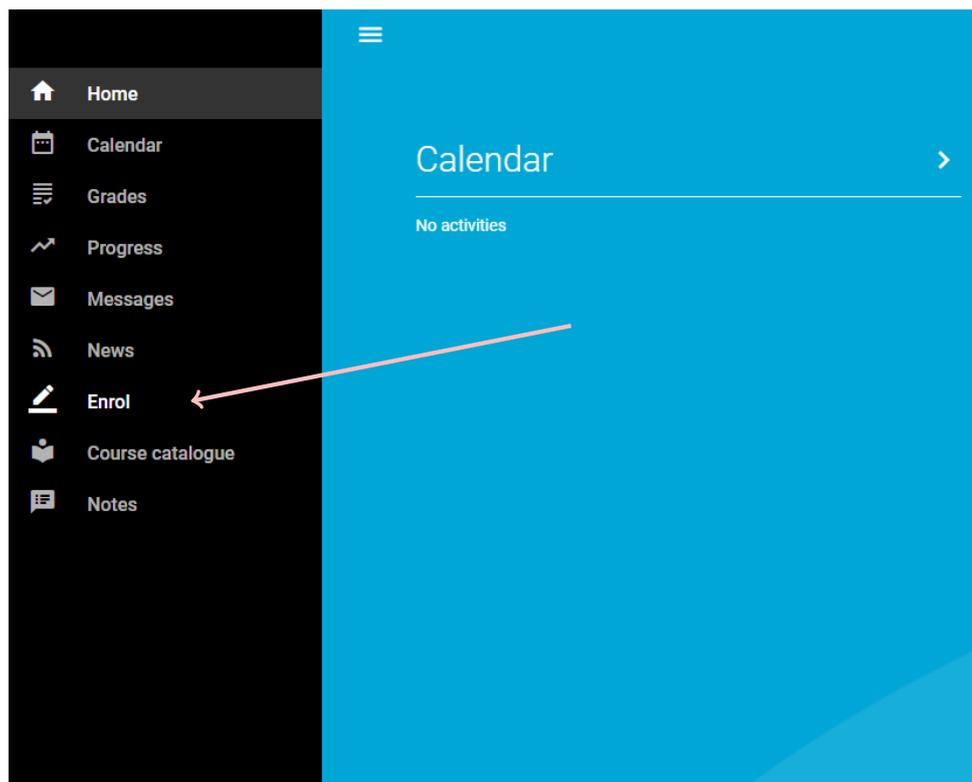
Step 1

First go to brightspace and sign in (<https://brightspace.tudelft.nl>), then go to **MyTUDelft**, see the figure below.



Step 2

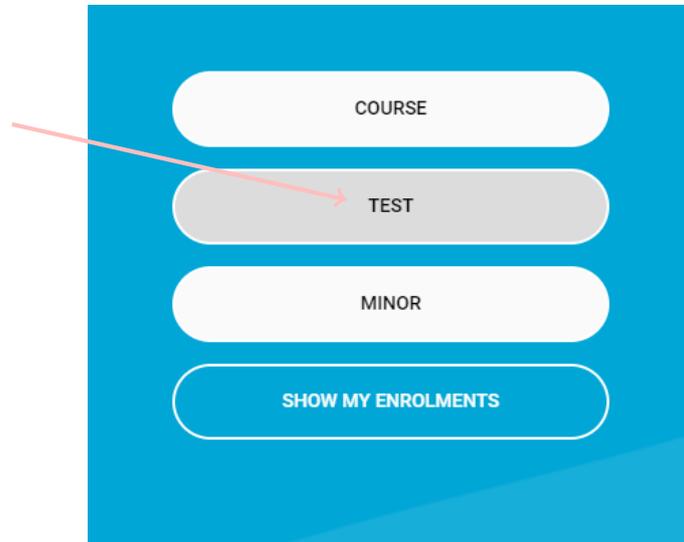
Next, navigate to the enrol page in the menu.





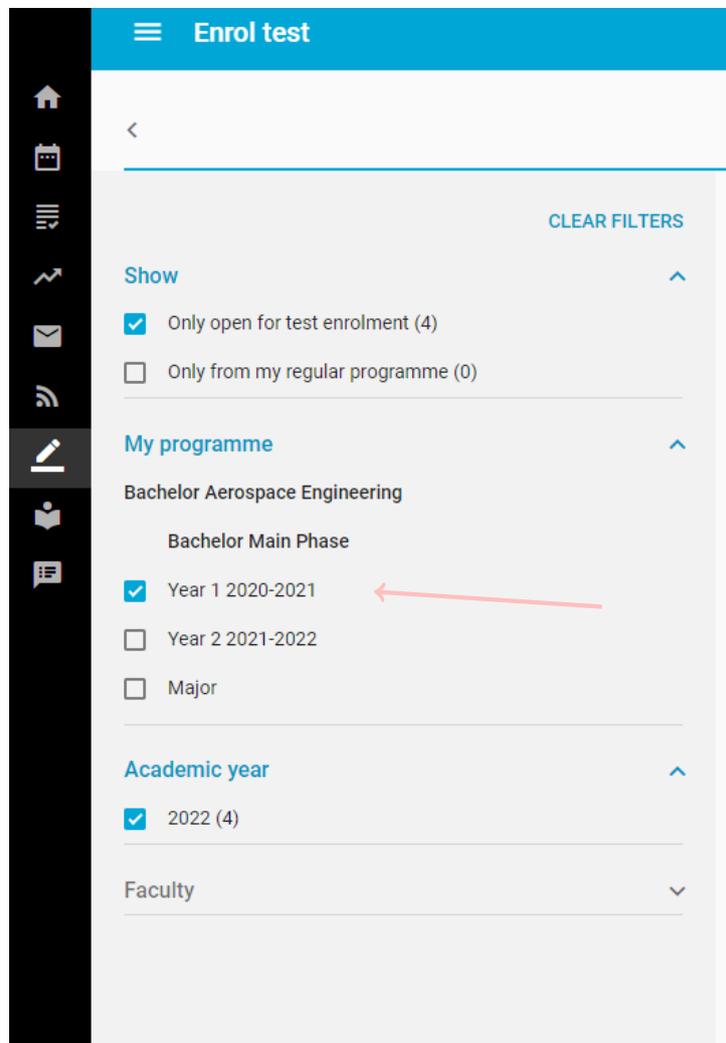
Step 3

Click on **TEST**.



Step 4

On the next page, select the correct year of your study.





Step 5

Then you will see all the exams that are open for enrollment. Select the exam you would like to enroll in. In this example Intro I.

Select a course

🔍 Course ID/name

Only open for test enrolment ✕ Year 1 2020-2021 2022 ✕

4 courses found

- ➔ **Calculus I (WI1421LR)**
2022 ⓘ
Faculty: Electrical Engineering, Mathematics and Computer Science
Study points: 6 EC
Category: Bachelor Course
- ➔ **Engineering Mechanics (AE1130)**
2022 ⓘ
Faculty: Aerospace Engineering
Study points: 7 EC
Category: Bachelor Course
- ➔ **Exploring Aerospace Engineering and Design (AE1111)**
2022 ⓘ
Faculty: Aerospace Engineering
Study points: 5 EC
Category: Bachelor Course
- ➔ **Introduction to Aerospace Engineering (AE1110)**
2022 ⓘ
Faculty: Aerospace Engineering
Study points: 9 EC
Category: Bachelor Course



Step 6

Next, you will see all the available exams for that course, select the right one. *Tip: look at the dates of the exams to find the correct one.*

Proceed by pressing the blue button in the lower right corner.

< Select a test

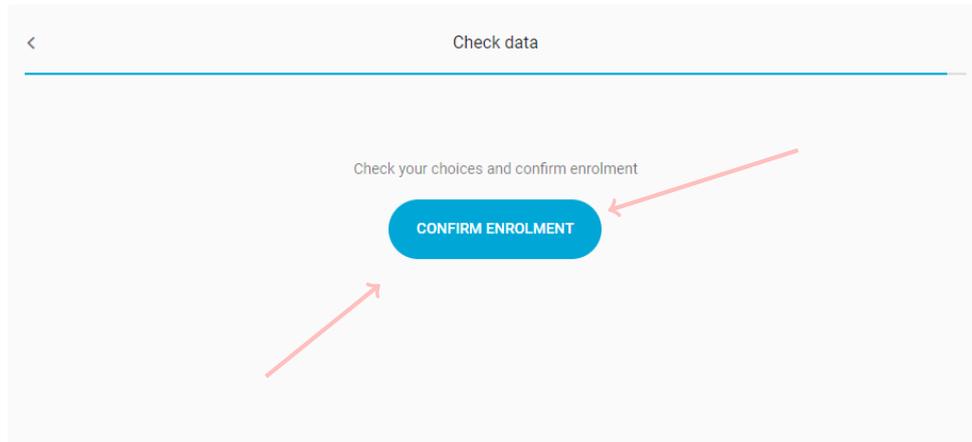
- Introduction to Aerospace Engineering 1** ←
26 October 2022
Woensdag 13.45 - 15.45 hour
You have already achieved a sufficient grade, enrolment for resit is not necessary
- Introduction to Aerospace Engineering 1**
2 November 2022
Woensdag 9.00 - 11.00 hour
You have already achieved a sufficient grade, enrolment for resit is not necessary

→



Step 7

VERY IMPORTANT click on the big confirm button on the right side of the page to actually enroll in the exam. (Yes plenty of people did not enroll because of this mistake.)





Step 8

You can check by going to Show Enrollments' on the same menu as [Step 3](#)

The screenshot shows a mobile application interface for 'My enrolments'. The top bar is blue with a back arrow and a help icon. Below the bar are three tabs: 'COURSES', 'TESTS' (which is selected and underlined), and 'MINORS'. The main content area is titled 'Enrolments' and displays a list of four entries. Each entry consists of a course name, a test name, a date, and a time slot. A red arrow points to the 'Introduction to Aerospace Engineering (AE1110)' entry.

COURSES	TESTS	MINORS
Enrolments		
Diff Equations and Probability and Stat (WI2180LR) Year 2 2021-2022	Differential equations 7 November 2022 Maandag 13.30 - 16.30 hour	
Diff Equations and Probability and Stat (WI2180LR) Year 2 2021-2022	Probability and Statistics 3 November 2022 Donderdag 13.30 - 15.00 hour	
Introduction to Aerospace Engineering (AE1110) Year 1 2020-2021	Introduction to Aerospace Engineering 1 26 October 2022 Woensdag 13.45 - 15.45 hour	
Diff Equations and Probability and Stat (WI2180LR) Year 2 2021-2022	Probability and Statistics 5 October 2022 Woensdag 18.30 - 20.30 hour CITG, CTIZ 1.97	

Step 9

Good luck with the exam!