How To:
Enrolling for your exams

By the 78th board of the VSV
'Leonardo da Vinci'

Delft, October 12, 2022

1 │ Exams
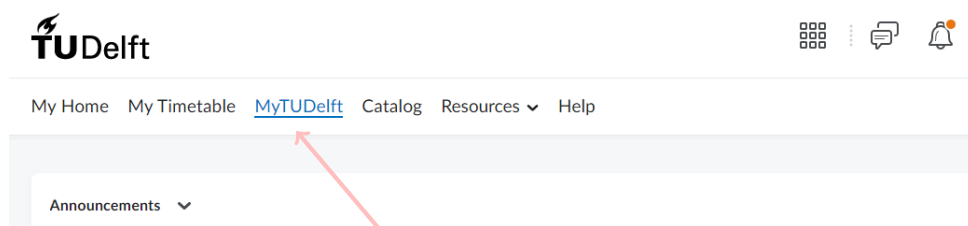
1.1 │ Why you need to enroll for every exam

At the TU Delft, it is not the same to be enrolled in a course as it is to be enrolled for an exam. This can be very confusing, this manual explains how you should enroll for your exam.

Some people enroll in the course on Brightspace, eventhough they passed the exam already. This happens because some previous course material is necessary for later courses. Therefore, they want to know who is actually showing up to take the exam. Which makes it necessary to sign up for the exam, otherwise you entry is denied and you lose 30 minutes of precious exam time.
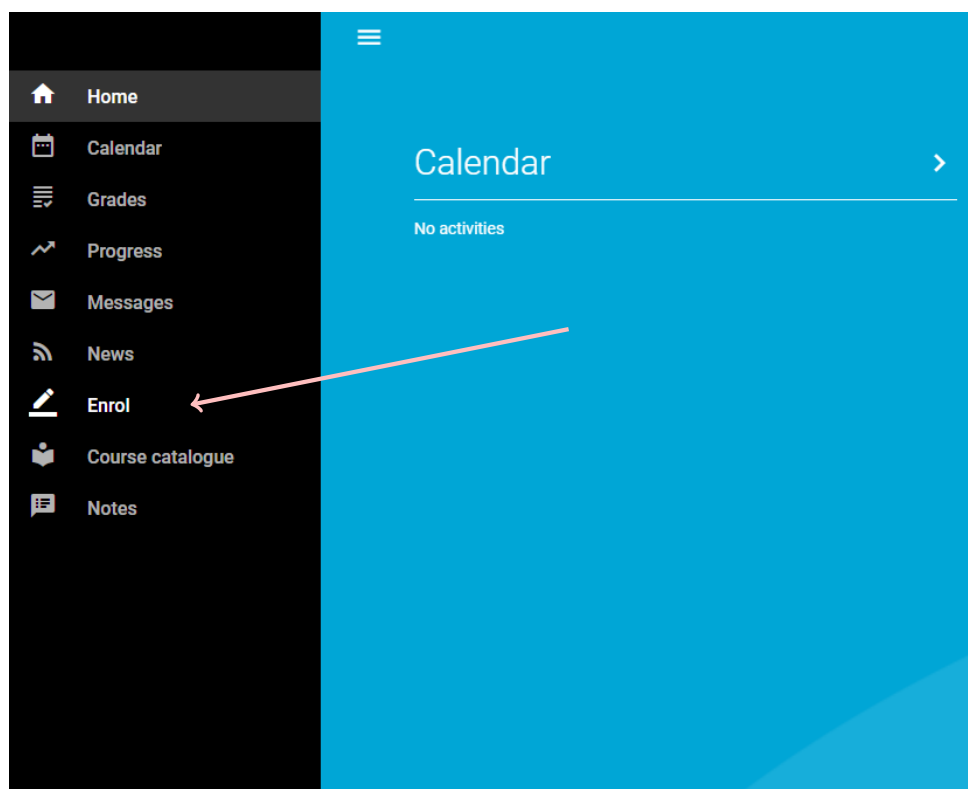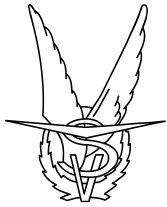
1.1.1 │ Setp by step guide

Step 1

First go to brightspace and sign in (https://brightspace.tudelft.nl), then go to **MyTUDelft**, see the figure below.
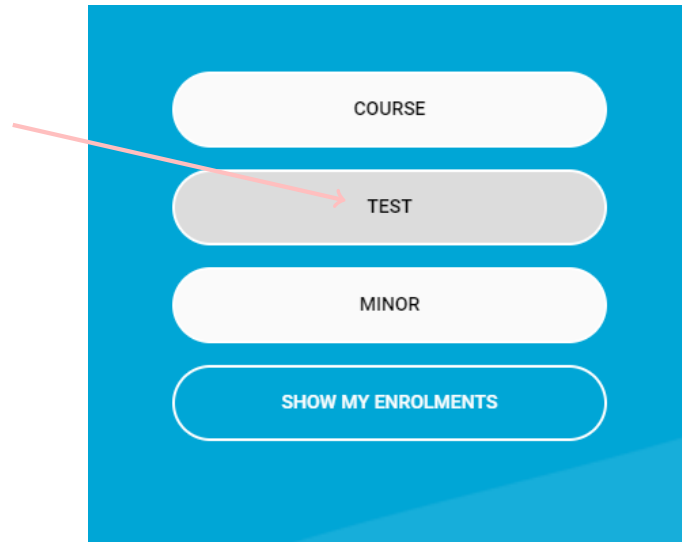
Step 2

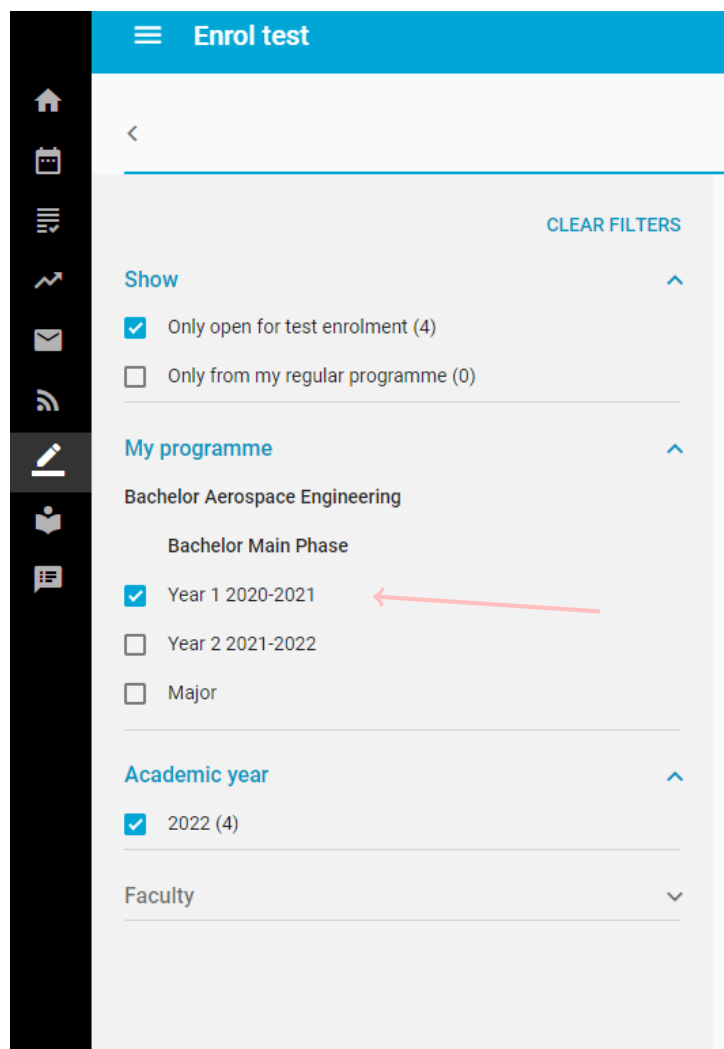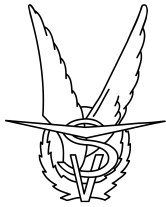Next, navigate to the enrol page in the menu.

Step 3

Click on **TEST**.

Step 4

On the next page, select the correct year of your study.

Step 5

Then you will see all the exams that are open for enrollment. Select the exam you would like to enroll in. In this example Intro I.
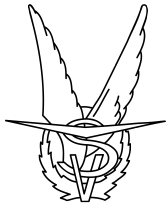
Step 6

Next, you will see all the available exams for that course, select the right one. *Tip: look at the dates of the exams to find the correct one.*
Proceed by pressing the blue button in the lower right corner.

Step 7

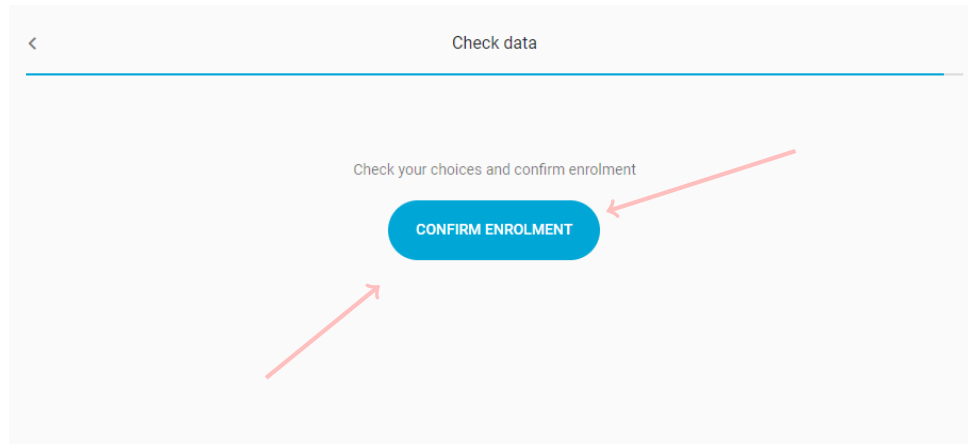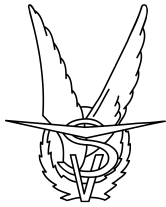**VERY IMPORTANT** click on the big confirm button on the right side of the page to actually enroll in the exam. (Yes plenty of people did not enroll because of this mistake.)

Step 8

You can check by going to Show Enrollments' on the same menu as **Step 3**

Step 9

Good luck with the exam!